



Innovation Design and Entrepreneurship Academy (iDEA) Project
Bangladesh Computer Council
Information and Communications Technology Division
ICT Tower, Level-14, Agargaon, Dhaka 1207

Request for Expression of Interest (EOI)

1	Ministry/Division	Information and Communication Technology Division
2	Agency	Bangladesh Computer Council
3	Name of procuring entity	Project Director, Innovation Design and Entrepreneurship Academy Project
4	Procuring entity District	Dhaka
5	Expression of interest	Selection of Training Management Firm for Organization of International Training/Study Tour Programmes.
6	EOI Ref. No.:	56.01.0000.024.25.095.19-160
7	Date (date/month/year)	28/11/2019

KEY INFORMATION

8	Procurement Method	Quality and Cost Based Selection (QCBS)
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FUNDING INFORMATION

9	Budget and source of funds	GoB
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PARTICULAR INFORMATION

10	Project Code	N/A
11	Project Name	Innovation Design and Entrepreneurship Academy (iDEA) Project
12	EOI closing date and time	18/12/2019 at 4:00pm

INFORMATION FOR APPLICANT

13	Brief Description of Assignment	<p>The Training Management Firm will be responsible for management of overseas short-term training, study tour, seminar, workshop, Boot camp etc. for of officers and young entrepreneurs/startup of iDEA project in Japan, Indonesia, China, Thailand, Malaysia, Singapore, South Korea, Vietnam, Germany, Netherland, New Zealand, UK, Australia etc. should be arranged through reputed training organizations/universities</p> <p>Area of Training:</p> <ul style="list-style-type: none">• Business Modeling, Sales and Marketing Strategies• Design Thinking & Growth Hacking• Legal Policy and Global Market• Business Scalability skills, Management skills, Shares and Market skills, Investment skills• Incubation & Investment management• Modern Technologies in innovation (AI, Machine Learning, Block chain etc.)• Data Analytics
14	Experience, Resource & Delivery Capacity Required	<ol style="list-style-type: none">a. Minimum 10 years of experience in overseas similar training/study tour management activities under different ministries/division/autonomous bodies/ non-govt. organizations.b. Client list and Experience certificate (assigned appreciation letter of organization/ institution/ company worked for as claimed in experience).c. Evidence of successful implementation of 02 (Two) overseas training programmes worth at least 1,00,00,000 (One core) taka or equivalent US dollars each for government/non-government organizations within a period of last 5 (five) years. Award, contract agreement and performance/completion certificate should be submitted.d. Evidence of permanent office (ownership document/rental deed) in Bangladesh.e. Reasonably acceptable organisational profile having adequate permanent manpower and other office equipment and logistic support (Detailed profile of permanent manpower needs to be submitted separately).f. Overseas training partnership/regional/global networking with other international and regional training organisations/institutions. The intending firms must show written evidences of partnership in the form of agreement/MOU or any other form of mutual collaboration signed with the organisations engaged in training of civil/public officials.g. Firm must have aggregate turnover of at least BDT 5 (five) crore in the last five years.

15	Other details	Interested firms are invited to provide information and produce documents indicating that they are competent to perform the services (brochures, description of similar assignments, experience in similar activities, trade license, VAT, income tax certificate, financial solvency certificate) etc..
PROCUREMENT ENTITY DETAIL		
16	Name of the official inviting EOI	Syed Mojibul Huq (Additional Secretary)
17	Designation of the official inviting EOI	Project Director
18	Address of the official inviting EOI	ICT Tower (14th Floor), Agargaon, Sher-E-Bangla Nagar, Dhaka-1207, Bangladesh.
19	Contact details of the official inviting EOI	Tel: +880-2-55007016, Email: pdidea@bcc.gov.bd <i>For details TOR visit www.startupbangladesh.gov.bd</i>
The procuring entity reserves the right to accept or reject any of the EOI and also to the procurement process at any stage without showing any cause.		


 Syed Mojibul Huq (Additional Secretary)
 Project Director